

## **First United Methodist Church of Ann Arbor (FUMC) Job Description**

**Date:** November 2025

**Job Title:** Contemporary Worship Music Leader

**Job Type/Scope:** Exempt, 5-7 hrs/wk

**Reports to:** Senior Pastor

### **Purpose/Overview of Job**

The Contemporary Worship Music Leader is responsible for planning, providing and leading music for the weekly contemporary Saturday worship service in coordination with the clergy staff, as well as Christmas Eve, Good Friday or any other special services as requested.

### **Key Responsibilities**

- Lead the weekly contemporary worship service music including direction of the praise band/ensemble, congregational singing, and transitions between segments of the service, with openness to a variety of music choices and musical styles.
- Recruit, schedule, and manage musicians as desired for weekly contemporary worship. Plan full praise band or designated ensemble for rehearsal and music offerings each week, in keeping with designated monthly budget.
- Work with any volunteer singers and musicians to prepare them for worship.
- Provide special music selections and music as the service starts and ends.
- Plan thematically appropriate music for each weekly service in coordination with clergy and Contemporary Worship Team. Provide prompt and effective communication with clergy to ensure execution of worship plans.
- Meet with the Contemporary Worship Team on a monthly basis. Explore and recommend introduction of new songs which are theologically aligned with the United Methodist Church (UMC) and overseen by clergy.
- When the contemporary service is livestreamed, facilitate procurement of necessary music licensing in collaboration with other designated church staff.
- As desired, there is opportunity to provide music for memorial services and weddings as requested (in accordance with separate fee structure), in coordination with clergy.

### **Qualifications and Required Skills**

- Proficiency in a variety of musical styles (contemporary, gospel, praise, etc.)
- Experience leading and accompanying congregational singing
- Experience in guiding other assigned elements of worship preferred

## **Responsibilities as an FUMC Staff Member**

FUMC has a Staff Covenant with which you will be expected to comply. That document is attached, and can also be found in the FUMC Lay Staff Handbook.

As an FUMC lay staff member, you will be expected to support our Church Statement. It is:

*We seek to know God. We are grounded in unconditional love. We affirm all persons. We learn from one another as we follow the teachings of Jesus Christ, an outsider who tore down dividing walls and calls us to unity. We are progressive, relevant, and committed to seeking peace and building hope through worship, service, social justice, and education. No matter where you are on your faith journey, or how you worship, we welcome you to help us build our community. This includes all races and ethnicities, sexual orientations, gender identities, ages and stages of life, abilities and disabilities, and socioeconomic backgrounds.*